

Globalink Research Internship Award
Visa Application Process submitted in Saudi Arabia
Short-term (120-day Work Permit Exemption)

Applying Using a Paper Application at the Visa Application Centre (VAC)

The applicants must attend the nearest VAC to submit their applications along with their passports. They will also enroll biometrics (fingerprints and photographs). Here are the VAC addresses in Saudi Arabia:

Riyadh

Canada Visa Application Centre,
1st floor, Dove Plaza (Hyper Panda), Omm Al Hamam street, Omm Al Hamam, Riyadh,
Kingdom of Saudi Arabia.

Jeddah

Canada Visa Application Centre,
TasHeel Commercial Center, Ground Floor,
Suwaid Bin Sakher Street,
Off Jundub Bin Kaab Street (Off Prince Sultan Street),
Al Mohammadiya District 1, Jeddah.

Al Khobar

Canada Visa Application Centre,
1st floor, Al Katheery Centre, King Faisal Street, Raka, Al Khobar, Kingdom of Saudi Arabia.

Days of Operation: open from Sunday to Thursday (excluding [declared holidays](#))

Hours of Operation: opening time 09.00 – 17.00

Application Submission: Sunday to Thursday 09:00-16:00

Passport Collection: Sunday to Thursday 16:00-17:00

Helpline number: +966 12 5107805

Riyadh: info.canriyadh@vfshelpline.com

Jeddah: info.canjeddah@vfshelpline.com

Al Khobar: info.canalkhobar@vfshelpline.com

The following application and supporting documents are required to apply by paper:

1. Signed and Validated Application for Temporary Resident Visa (IMM 5257): the application must be filled out on a computer, validated (once validated, the form will

generate a barcode page), printed, then signed by the applicant;

<http://www.cic.gc.ca/english/pdf/kits/forms/IMM5257E.pdf>

Purpose of Visit (Form IMM 5257, Page 3) should be completed as follows:

Applicant Name		Date of Birth	
DETAILS OF VISIT TO CANADA			
1	* a) Purpose of my visit Other		* b) Other GLOBLINK RESEARCH INTERNSHIP AWARD
2	Indicate how long you plan to stay ▶	* From YYYY-MM-DD	* To YYYY-MM-DD
3	* Funds available for my stay (CAD)		
4	Name, address and relationship of any person(s) or institution(s) I will visit:		
	* Name UNIVERSITY NAME		
1	Relationship to me RESEARCH HOST	* Address in Canada	
	Name		
2	Relationship to me	Address in Canada	

2. Family Information (IMM 5707): duly signed and completed on the computer; <http://www.cic.gc.ca/english/pdf/kits/forms/imm5707e.pdf>
3. Supplementary and Travel Information form: duly signed and completed on the computer; <http://www.cic.gc.ca/english/pdf/kits/forms/IMM5887E.pdf>
4. Document checklist; <http://www.cic.gc.ca/english/pdf/kits/forms/IMM5484E.pdf>
5. Globalink/University letter;
6. Proof of financial support;
7. Transcripts, Diploma or Certificate;
8. Two passport-sized photos with white background;
9. Original passport plus copy of passport;
10. Additional documents maybe requested