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Introduction

Welcome to **PDF reDirect v2**, a utility designed to generate PDF Files from your applications.

- You can find out more about PDF Files from Adobe's web site [\[HERE\]](#).
- For the latest news, updates and questions, visit our [\[FORUM\]](#) or our [\[WEB SITE\]](#)
- E-Mail support is available. Our e-mail address is: exp@exp-systems.com
- If you want to find out more about **PDF reDirect Professional v2**, you can view the help file [\[HERE\]](#)

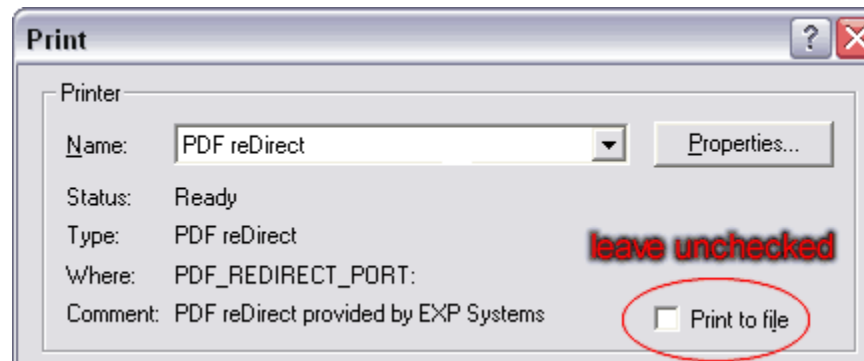
Using PDF reDirect

Step 1 Select "Print" from your application (Word®, Excel®, etc.)



Step 2 In the Print Dialog, Select the "PDF reDirect v2" Printer.

Do not choose to "Print to File", this option is to create printer files (.prn), not PDF files (.pdf).



Step 3 Click on the "Print" Button.

This will start the PDF reDirect program. The printer output file is added to the Merge list as a new PDF.

Step 4 Choose where you want to save the PDF.

- Navigate to the drive and folder where you want to save your PDF File,

- To view the PDF before saving it to final destination:
 - A preview (thumbnail) of the PDF is shown in the lower right side of the window
 - Click the thumbnail to open the preview in the PDF Reader.
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Step 7 Create the PDF File.

- Select the "View PDF after is has been created" checkbox to open the final PDF after is was created.
- Set the "view style" by selecting how you wish the PDF to appear when the PDF is opened in the future. You can:
 - have the PDF opened in a Window, or Full Screen
 - set the zoom level (100%, fit to width, or fit to Page)
- Click on the "Save" button.
- A progress indicator will let you know when your PDF is ready.